



## **York/Poquoson Master Gardeners 2020 Scholarship – Terms & Conditions, Requirements and Release of Funds**

To be eligible for the York/Poquoson Master Gardeners 2020 Scholarship, you are required to first review the scholarship's Terms and Conditions listed below. By accepting a scholarship from the York/Poquoson Master Gardeners, you are agreeing to and accepting these Terms and Conditions and agree to follow each of these requirements and conditions of your scholarship.

### **Terms and Conditions:**

1. The scholarship Award Amount and Terms and Conditions may change from year-to-year and the amount of the scholarship is subject to the availability of funds.
2. The York/Poquoson Master Gardeners have appointed a Scholarship Committee to review all applications. If any committee member is a related family member to an applicant, they will recuse themselves and an alternate committee member will be appointed.
3. The scholarship will be awarded on an objective and nondiscriminatory basis per the Virginia Cooperative Extension Notice of Non-discrimination Requirements.

### **Requirements:**

1. To be eligible to receive the scholarship, you must be a York County or Poquoson public, private or home-schooled graduating senior of 2020 planning to pursue a field of study in horticulture, botany or a related field.
2. To be eligible to receive the scholarship, you must have been accepted to be enrolled at an accredited Community College, College or University.

### **Funds:**

1. The Virginia Tech Foundation holds, administers and manages the funds available for the York/Poquoson Master Gardeners Scholarship.

2. To process and disburse the scholarship award, the recipient will be required to submit the following to the York/Poquoson Master Gardeners Scholarship Committee:
  - a. Confirmation of acceptance and enrollment at the accredited Community College, College or University, including their assigned Student ID or other student identifier.
  - b. A W-9\* from the accredited Community College, College or University. (A blank copy of this form will be provided)
3. The disbursement check will be made payable and mailed directly to the accredited Community College, College or University on behalf of the York/Poquoson Master Gardeners Scholarship recipient.
4. The award is non-transferable.
5. Funds can be used for tuition and/or books.
6. The funds must be claimed by the recipient's 24<sup>th</sup> birthday or the scholarship offer expires.

Attached: York/Poquoson Master Gardeners 2020 Scholarship Application for 2020

- \* W-9 Form- The W-9 form is used to collect information about you that will be used by the Virginia Tech Foundation to complete an informational report for the IRS, such as a 1099-MISC form. The IRS requires Virginia Tech to report income paid to you on such a form if they pay you \$600 or more over the course of a tax year. As a result, requiring you to complete the form W-9 shows that income paid to you by Virginia Tech will be reported to the IRS. The W-9 form is straight forward. Check out this website for more information  
<https://www.fool.com/investing/general/2015/06/02/what-is-a-w-9-and-why-do-i-need-to-complete-it.aspx>

If you are a person with a disability and desire assistance or accommodation, please notify the York/Poquoson Extension office at 757-890-4940/TDD\* during business hours of 8:15 a.m. and 5:00 p.m. \*TDD number is (800) 828-1120.